

Approved Minutes of the 2nd Meeting

OFFICE OF BOARD OF GOVERNORS

In supersession of

Medical Council of India

Second Meeting held on 30th September 2018, at Medical Council Office, New Delhi

MINUTES

The Second meeting of the Board of Governors was held on 30th September, 2018 at Medical Council of India office, New Delhi.

The following members of the Board of Governors were present:-

Dr. V. K. Paul, Chairman

Dr RandeepGuleria, Member

Dr. Jagat Ram, Member

Dr. Nikhil Tandon, Member

Dr S Venkatesh, Member

Dr Balram Bhargava, Member

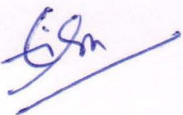
Leave of absence was received from Dr B N Gangadhar, Member, BoG.

Dr. Sanjay Shrivastava, Secretary General, BOG - MCI also attended the meeting.

The Chair welcomed the members.

Following is the summary of proceedings and decisions of the meeting:

1. Confirmation of minutes of the first meeting of the BOG held on 26th September 2018:
Minutes were circulated on 26th September 2018. Minutes were confirmed by the members of BOG.





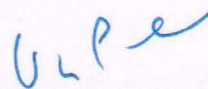
2. Action taken on decisions taken in the first meeting of the BOG: Action taken on the decisions taken in the first BoG meeting was noted.
3. Update on transition: Prof Nikhil Tandon, Member BoG, apprised the members of the status of transition. Dr RandeepGuleria, Director, AIIMS, New Delhi, Member BoG, Dr Balram Bhargava, Secretary, DHR & Director ICMR, New Delhi, Member BoG and Dr S Venkatesh, DGHS, Member BoG were requested to provide officers/ officials to supervise preparation of inventory by various sections of the Council. It was agreed that IT systems including the website need to be made functional as soon as possible.
4. Appointment of new Law firm /standing Counsels for the Council: The BOG noted the requirement and after detailed deliberations decided to obtain note/ file relating to appointment of Law firm by the earlier BOG and Council (in December 2013), details of workload and other relevant details from the legal section. The Chairman, BoG requested the members to find out suitable advocate(s) who could be appointed as Council advocates. It was further decided that for the time being, suitable advocate(s) from the panels of the Union Government, AIIMS New Delhi, PGIMER Chandigarh and ICMR be engaged to represent the Council / BoG in the courts as necessary.
5. Work allocation and office for Secretary In-charge: The BOG noted that present Secretary I/c is Additional Secretary in MCI. Further, the BOG noted that the Ministry of Health & Family Welfare, vide notification dated 26.09.2018 has appointed Dr Sanjay Shrivastava as Secretary General to assist the BOG and he shall be the head of the secretariat in the Council. The BOG after detailed deliberation decided that the Secretary General, BOG MCI will occupy the office room of the present Secretary I/c and she may be allotted suitable accommodation (for Additional Secretary). Present Secretary I/c be re-designated to her original designation of Additional Secretary. It was decided to assign her work relating to transition of the Council to new system of BOG. She has been requested to provide information on the staff in various sections, the status of pending work in different domains, and tasked to ensure that all inventories and server/computers back up (disk images) are handed over to the BoG, besides carrying out work assigned to her by the BoG from time to time.

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6. Delegation of financial powers and Authorization of signatory to operate bank account:
The existing arrangement was discussed. It was decided that till further order the delegation of financial powers will be as under:
- A. Upto Rs 10 Lakhs (including signing of cheque) : Secretary General
 - B. Above Rs 10 Lakhs (including signing of cheque): Chairman BoG. Cheque to be signed jointly by the Chairman ,BoG and Secretary General.
7. Deployment of the Staff from the Ministry to facilitate transition: The Chairman, BoG informed that he has already requested the Ministry to provide suitable staff against the vacant posts in the Council on loan basis as an interim step. Further, it was informed that Shri DVK Rao, Under Secretary will report on 1st October 2018. It was felt that the Council should also undertake selective recruitments to strengthen administrative system.
8. Allocation of Administrative work to the Council staff: It was informed that the required information about existing work distribution was not received from the Secretary I/c, MCI as the server and computers are not available/functional. Therefore, it was decided to put up existing work allocation to BoG to make necessary changes as per requirement on receipt of existing work allocation.
9. Strategy for completion of pending UG/PG work: The BoG was informed about the quantum of the pending work and timelines to complete the same. It was decided to constitute the following sub-committees urgently for preliminary analysis of/comments on assessment reports :
- A. PG (BS) Sub-committee.
 - B. PG (SS) Subcommittee.
 - C. UG Subcommittee (If need be two UG subcommittees would be considered as and when the need arise.

Dr RandeepGuleria, Member BoG and Director, AIIMS, New Delhi, Dr Balram Bhargava, DG ICMR, Member BoG ,Dr S Venkatesh, DGHS, Member BoG and Dr Jagat Ram, Member BoG, Director PGIMER, Chandigarh were requested to provide list of suitable Professors/ Additional Professors with experience of carrying out UG/PG assessment for the above mentioned sub-committees.



10. Intimation about inventory preparation of UG, PG and Legal sections: The BoG was informed that the UG, PG and legal sections have been permitted to prepare inventory of files/ documents under supervision of staff deployed by the Ministry and submit the same to the BoG. This will be followed by the same process in other sections.
11. Work allocation to BOG members: Deferred.
12. Constitution of Ethics Committee: The Chairman, BoG requested the BoG members to identify the suitable officers/ persons to be nominated to the Ethics Sub-committee. With this request, the agenda item was deferred.
13. Intimation about change of agency for HK, Security and AMC: The BoG was informed about the change of agency (contractor). It was informed that earlier this item of the minutes of the erstwhile EC-MCI was approved by the Oversight Committee on MCI with condition that MCI to ensure/ certify that provisions contained in GFR and CVC guidelines have been followed in approval process. The BoG decided to obtain a certificate from the concerned officers of the Council that while awarding contract to the identified firms/ agency(ies), the procedure as prescribed under GFR / CVC guidelines have been scrupulously followed. With this condition the Council was permitted to hire new indentified agency for which work order was already issued by the Council before 26th September 2018.
14. Intimation / ratification of the decision taken by the Chairman in case of order of the Hon'ble High Court Delhi (NEET Case): The case was explained in detail (regarding grant of Eligibility certificate to the petitioners and other similarly placed students), the BoG ratified the decision taken by the Chairman, BoG
15. Opening of server for obtaining backup of Account section server/ computers so that account can be operated soon: The BoG decided that the stand alone server/computers may be opened in presence of the Ministry representative to take back up of data. The Incharge Accounts section may also be asked to furnish certified copy of the balance sheet.
16. Intimation about dak receipt: The BoG was apprised of the continuous flow of dak/letters/ documents, which requires, receiving of dak and diary on designated software, which is non-operational at present. The BoG decided that the concerned



section staff may be ask to physically receive the dak. However, computerized diary on software may done as and when server is opened.

17. Appointment of CVO: It was decided that the Ministry may be requested to facilitate appointment of suitable candidate as CVO of the Council.
18. Assessment process: The BoG deliberated on this issue in detail and decided that the list of assessors may be revised and more names may be included in the existing list. Dr Randeep Guleria, Member BoG and Director AIIMS, New Delhi, Dr Balram Bhargava, Secretary, DHR & DG ICMR, Member BoG , Dr S Venkatesh, DGHS, Member BoG and Dr Jagat Ram, Member BoG, Director PGIMER, Chandigarh were requested to forward a list of suitable Professors/ Additional Professors with experience of carrying out UG/PG assessment for carrying out assessment on behalf of the BoG/Council. The BoG also decided that there is need to steam line process of assessment and make it credible.
19. Discussion on communication received from the Ministry on priority action expected from the BOG/Council: The Chairman, BoG informed that a communication has been received by him from the Ministry, listing out the priority concerns. The Chairman, BoG informed the members about the earlier decision, dated 16.11.2017 of the Oversight Committee on MCI in the matter of the equivalence of DNB with MD/MS/PG(SS) for the teaching assignment. After detailed deliberations, the BoG decided that immediately after sections start functioning, the notification for equivalence of DNB with MD/MS/PG(SS) for the teaching assignment may be prepared and sent to the Ministry for approval/vetting of the notification. The Chairman informed that other items in the list would be taken in next meetings of the BoG.
20. Any other item with the permission of the Chair:
 - a. The BoG discussed the issue relating to start of normal functioning and the members were of the view that the Council must start functioning normally as early as possible, after obtaining inventory of files/ documents and obtaining back up data of servers/computers.
 - b. The BoG decided that some of the contractual staff needs to be replaced, for which the BoG members were requested to identify the suitable retired officers/officers who could be taken on deputation and other persons. The BoG appointed a subcommittee

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of the BoG for this task having Chairman, BoG, Dr S Venkatesh, DGHS, Member BoG and Secretary General.

- c. The BoG felt need for amendment of restrictive Regulations and apply Regulations objectively and uniformly. The BoG also decided to prepare the standard operating procedures (SOPs) for all important activities urgently and follow them objectively.

The meeting ended with a vote of thanks to the Chair.